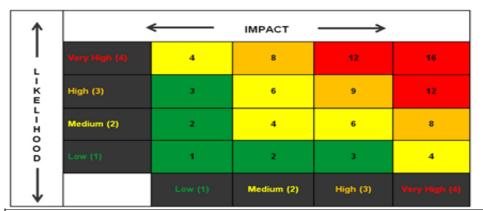
Michael Sharpe Managing Director The Undercover Waiters LTD ALL VENUES

Risk Assessment 15th June 2021

Next Assessment 19th July 2021

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Done
Slips/Trips and Falls	Myself, other performers, venue staff and event guests	Ensure wires are secure to the floor using tape. And all equipment safety positioned. Excess wiring – stored safely Speakers positioned well and securely using appropriate safety fittings	Staff to be briefed about securing all wiring and equipment and ensuring any repairs are undertaken in a timely manner	Myself and other performers	On date of performance	
Food Service	Event Guest	Ensuring allergies and intolerances are briefed to us before food service commences by venue staff – 1 hour prior to food service (where possible)	Discuss with the catering team prior to service beginning any specific food intolerance/allergy/sensitivity	Myself and other performers	On date of performance	
Electrical Equipment	Myself, other performers, venue staff and event guests	Yearly PAT test of all Electrical Equipment brought on site as well as visual inspection and checking of all equipment prior to the performance	Visual inspection of all equipment on each use to ensure Health and Safety standards are met	Myself and other performers	On date of performance	
Risk of Potential Litigation	Myself, other performers,	Ensuring myself and all performers have relevant Public Liability Insurance	N/A	Myself and other performers	On date of performance	
Violence and Aggression	Myself, other performers,	Myself and all staff to report to the venue manager if they are feeling threatened or scared and have a right to stop the performance at any time they deem necessary and maintain their own safety	Brief staff of expected escalation process.	Myself and other performers	On date of performance	
Working with others	Myself, other performers, venue staff and event guests	Make a risk assessment of the event and venue and the potential areas of risk	To carry out my work taking into account the potential hazards & risks and where possible eliminate them or minimise the risk	Myself and liaison with the venue and other performers	Always	
COVID 19	Myself, other performers, venue staff and event guests	Maintaining social distancing; no sharing of microphones; following venue guidelines	Check situation at the performance/venue	Myself and liaison with	On date of performance	

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Done
limiting personal exposure		avoiding touching surfaces; wearing PPE as appropriate and using 6-point handwashing technique		the venue and other performers		
Checking if I or performers have symptoms	Myself and other performers	Following the Government & NHS advice	Any performers exhibiting symptoms of Covid-19 e.g. Temperature, new and continuous cough, loss of taste or smell will be required to undertake a lateral flow test prior to the performance and recorded accordingly ensuring the result is negative to be able to perform.	Myself	On date of performance	
Protection when travelling	Myself and other performers	Following the Government & NHS advice	N/A	Myself and other performers	On date of performance	
Maintaining cleanliness	Myself and other performers	Carrying sanitiser & suitable wipes for instruments, equipment, surfaces etc.; any other necessary protective equipment to be worn as dictated by the venue for food service	Inform all performers of the requirements prior to the event	Myself and other performers	On date of performance	
Cleaning instrument/s	Myself and other performers	Carrying PA system boxed where possible, covered in transit, wiping down before and after performance,	Carry antibacterial wipes to ensure regular cleaning of equipment	Myself and other performers	On date of performance	
Maintaining distancing	Myself & other performers, staff	Ensuring maintenance of social distancing in performance area and whilst moving around venue. Ensuring all guests are briefed after the reveal to remain in their seats and to not sing and dance along with each other or the performer/s. Each performer will provide their own microphone and not allow guests to use it.		Myself and other performers	On date of performance	



Risk Score	Rating	
0 - 3	Low	
4-6	Medium	
6 – 9	High	
10 – 16	Very High	

Risk Assessed - Scores 0-3 (LOW) on all parts – No further action to be taken by The Undercover Waiters LTD as actions detailed above on general Risk Assessment will be adhered to by all performers at all times.